



River's Edge Acute Center for Healing

JOB TITLE: NURSE

LOCATION: REACH, Hermiston

FLSA: Non-Exempt - 4 positions that are .9 FTE and 2 positions that are .3 FTE, day/night weekday/weekend—annual wage range for full time position.

SUPERVISOR: Nursing Supervisor

PAY GRADE: B14

DESCRIPTION

Provides mental health nursing care, medication oversight and treatment to clients of REACH. Promotes recovery from mental illness.

SUPERVISION

Supervision Received

This position is supervised by the facility administrator.

Supervision Exercised

This position does not exercise any formal supervision.

RESPONSIBILITIES

- Administers oral medications and hypodermic injections, following physician's prescriptions and procedures.
- Takes and records measures of patient's general physical condition such as pulse, temperature and respiration to provide daily information.
- Observes patients to detect behavior patterns and reports observations to medical staff.
- Leads prescribed individual, group therapy and/or education sessions as part of specific therapeutic procedures.
- Contact patient's relative by telephone to arrange family conferences.
- Issues medications from dispensary and maintains records in accordance with specified procedures.
- Educates staff and patients about personal hygiene such as bathing and keeping beds, clothing and living areas clean.
- Educates and trains staff on medication administration, ensures documentation is kept according to policies.
- Must report all abuse to appropriate legal office, complete all necessary paperwork and investigations, and develop safety plans as required.
- Actively participate in joint case planning and coordination with agency employees and relevant agency contractors. Act as a liaison between clients and other agencies. Act as a client advocate when appropriate.

- Provide after-hours emergency services on a 24-hour, rotating basis to adults. This includes telephone consultation and crisis intervention in the community and facility.
- Complete all paperwork in a way that is professional, clinically sound, and timely as prescribed by the OAR's and other pertinent guidelines. Required to ensure that all paperwork is present, and/or the client record is well maintained.
- Participates in seclusion and restraint practices, as necessary.
- Conducts various assessments, as needed.
- Other duties as assigned.

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required.

Education and Experience

Be registered with the State of Oregon as a registered nurse (RN).

Be in good standing with the Oregon Board of Nursing.

Individual must be able to pass a criminal history background check.

Preference given to individuals who have worked with individuals who have mental illnesses in a residential or psychiatric hospital setting.

Other Skills and Abilities

- Possess, or acquire, knowledge of symptoms and challenges faced by people with mental illness and addictions. Must have, or possess the ability to acquire, knowledge about relevant OAR's.
- Have the ability to effectively communicate both verbally and in writing and have the ability to work independently and complete all responsibility in a thorough and timely fashion.
- Have skills to professionally work with the public and the ability to coordinate services across various agencies and community groups.
- Be able to develop cooperative and respectful relationships with clients and their families.
- Have knowledge, or the ability to acquire knowledge, about the recovery model.
- Possess the ability to represent the interest of the customer and the agency in a favorable light in the community.
- Have the ability to work well with teams and other groups of individuals.
- The position requires the handling of highly confidential information. Must adhere to rules and laws pertaining to client confidentiality.
- Possess or have the ability to possess functional knowledge of business English and medical terminology.
- Good spelling and basic mathematical skills.
- Have the ability to learn assigned tasks readily and to adhere to general office procedures.
- Good organizational and time management skills are essential.
- Have in-depth knowledge of standard office equipment.

- Be able to communicate effectively in both written and oral formats. Must have the ability to present and exchange information internally across teams and co-workers, and externally with customers and the public.
- Hold a current valid driver's license and be insurable or carry insurance for client service purposes and for travel between business offices, the community, and to attend required meetings and/or training.
- Must pass all criminal history check requirements as required by ORS 181.536-181.537 and in accordance with OAR 410-007-0200 through 410-007-0380.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to use hands to finger, handle, smell or feel. The employee frequently is required to stand, walk; and stoop, kneel, crouch or crawl. The employee is occasionally required to climb or balance. The employee must regularly lift and/or move up to 10 pounds. Specific vision abilities required by this job include close vision and distance vision.

WORK ENVIRONMENT

Work is performed in an office/home environment as well as in the community. The noise level in the office environment is usually moderate, but occasionally one may be exposed to loud noises. The noise in the community, including the homes of customers, is often difficult to predict. Occasional out of area travel and overnight stays will be required for attendance at meetings and/or training.

However, the employee also will be required to work in the community. Handicap access may not be available at all places where this position must go. There are some situations where this position may be required to respond to environments where a client is in crisis. The environments in these situations are difficult to predict and may be in uneven terrain.

This position exposes the employee to the everyday risks or discomforts which require normal safety precautions typical of such places as an office or home environment.

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